

ROBERT F. MUNROE DAY SCHOOL

CAREER/WORKFORCE DUAL ENROLLMENT

GADSDEN TECHNICAL COLLEGE



201 MARTIN LUTHER KING JR. BLVD
QUINCY, FL 32351
(850) 875-8324



LIVELY TECHNICAL COLLEGE



500 APPELYARD DRIVE
TALLAHASSEE, FL 32304
(850) 487-7555

WHO IS ELIGIBLE?

**Students age 16 or older
who have:**

- A minimum 2.0 GPA (unweighted)
- Consistent attendance (no more than 10 absences in year)
- Limited disciplinary issues (no more than 5 out-of-school suspension days in a school year)

HOW DO I APPLY?

- Schedule a meeting with the RFM Dual Enrollment Coordinator & Upper School Head
- Fill out dual enrollment application & other necessary documentation
- Take entrance assessment, if required
- Attend new student orientation
- RFM will submit a copy of the student's unofficial transcript

FREQUENTLY ASKED QUESTIONS...



WHO PAYS FOR BOOKS & MATERIALS?

The cost of books and materials is covered by RFM. Any physical textbooks should be returned to RFM at the end of the school year/program completion.

DOES ATTENDANCE MATTER?

Yes, students must maintain attendance expectations for RFM AND their dual enrollment program. Failure to do so will result in a loss of credit and/or removal from the dual enrollment program.

ARE STUDENTS GRADED?

Yes, students in career/workforce dual enrollment programs receive grades. Students must have a minimum 2.0 GPA before being accepted into the program, AND must maintain a 2.0 GPA while in the dual enrollment program. If a student earns a grade of "D" or "F" at the end of the semester in their program, they will be dropped from the program.

WHAT IF I DON'T FINISH BEFORE I GRADUATE?

Students will receive grades/credit for the clock hours they have completed as a dual enrollment student prior to their high school graduation. Any remaining clock hours will be completed as a traditional post-secondary student at the cost of the student and their family.

CAN I PARTICIPATE IN EXTRACURRICULAR ACTIVITIES?

Yes, students are eligible to participate in appropriate activities at GTC or Lively including program field trips and graduation/recognition ceremonies.

IS TRANSPORTATION PROVIDED?

It is the student's (family's) responsibility to provide transportation to and from GTC or Lively. If transportation is provided by RFM, it will be at an additional cost.



CONTACT INFORMATION

**RFM DUAL ENROLLMENT
PROGRAM COORDINATOR**

MRS. BURCH
DAWN.BURCH@RFMUNROE.ORG
(850) 856-5500

**RFM
UPPER SCHOOL DIVISION HEAD**

MR. MILLS
JAMES.MILLS@RFMUNROE.ORG
(850) 856-5500



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